



ELC of SWFL
Human Resources/Personnel Committee

Agenda
May 22, 2018
1:30 pm

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors
2. To review the Employee Reference Guide and make recommendations for updates

Committee Members: *Jason Himschoot, Esq., Committee Chair*, Goede, Adamczyk, DeBoest & Cross, PLLC *Trina Puddefoot, Executive Director, Early Steps – Health Planning Council*; **Pamela Hebert**, HR Director, Goodwill Industries; **Marshall Bower President/CEO**, *The Foundation for Lee County Public Schools*; **Joe Paterno**, *Workforce Development Board* and **Danna Breeden**, *Designee for Health Department Administrator-Collier County*.

Staff: **Susan Block**, CEO

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	<i>Jason Himschoot</i>
Vote to Approve February 27, 2018 & May 1, 2018 Minutes	<i>Jason Himschoot</i>
ELC Update	Susan Block
Update: Compensation Data – “Guide for Evaluating ELC Jobs and Salary Pay”	Susan Block
Employee Reference Guide: Status Update	
New Business Items	All
Next Meeting Scheduled: September 4, 2018	All

All meetings are held at the Early Learning Coalition 2675 Winkler Ave, Ft Myers, FL 33901 unless otherwise noted. The conference call-in # is 515-603-4913. The access code is 826749#.